

ANNEX I

PERSONS INTERVIEWED

NAME			ORGANISATION/PARTY	DISTRICT
FALEKA MASEKA	Box 940094, Kaoma		BUSINESS-MAN	KAOMA
LIPOBA EMELDAH	Box 940184, Kaoma	07-360150	FDD	KAOMA
MAZEKO MAIMBOLWA	Box K087, Mongu	07-221550	FDD	MONGU
MUPO NAMATAMA	Box 910064, Mongu		FDD	MONGU
SIYUNYII ARTHUR	Box 910111, Mongu	07-221819	FDD	MONGU
LUTANGU JONATHAN	MMD, Kaoma		MMD	KAOMA
YUWVENU KASHANDOLA	Box 940034, Kaoma		MMD	KAOMA
CHUULU COLLINS	MMD Office, Kaoma Central		MMD	KAOMA
DR MUNDIA SAMSON	Box 019-K, Mongu	097-742589	MMD	MONGU
KATONGO KAMEYA	Box 910303, Mongu		MMD(Chairperson)	MONGU
MATE PAUL	Box 940034, Kaoma		MMD(Dist. Secretary)	KAOMA
MPILA MUTUMBA	Box 940034, Kaoma		MMD (Vice-Chairperson)	KAOMA
NYAMBE CHARLES	Box 910234, Mongu	07-221266	NWLG	MONGU
KAYOMBO DENNY	Box 910213, Mongu		UNIP	KAOMA
MAIBWE MWANDAMENA	Plot 1568, Mongu		UNIP	KAOMA
MWAYANGUBA MEBELO	Show Grounds		UNIP	MONGU
KANGUYA FOSTER KAOMA	Box 940088, Kaoma	07-360049	UNIP (Dist. Treasurer/Trustee)	
KHUTOHA SHIYAMA	BOX ,KAOMA	0 7 -360105	UPND	KAOMA
MANANGA VICTOR	Box 940010, Kaoma	7360106	UPND	KAOMA
SIMASIKU ROSEMARY	Box 940011, Kaoma	07-360195	UPND	KAOMA
MUKAMBA KATAPA Chairperson)KAOMA	Box 940021, Kaoma		UPND (Const.	
BIEMBA CHIMBALI	Box 940021, Kaoma		UPND (Const. Secretary)	KAOMA

MUFUTI GEORGE Chairperson)KAOMA	Box 940153,Kaoma		UPND	(District
NYAMBE MAYBIN	Box 940153, Kaoma		UPND (District Treasurer) KAOMA	
MUDENDA ENOCK Officer)KAOMA	Box 940153, Kaoma		UPND	(Party Security
KAKENENWA MUBYANA	Box 910245, Mongu	07-221573	YWCA	MONGU
MWIYA FRED	Box 910245, Mongu	07-221573	YWCA	MONGU
NDUBENI FRANK	Box 910394, Mongu	07-221461	ZNUT	MONGU
MUBITA BEAUTY	Box 910341, Kaoma	beautynamakau@yahoo.com		KAOMA
ZAZA BARNABAS	BOX 61068 LIVINGSTONE	03-323887	BUSINESS MAN	L/STONE
NAIK SATISH	BOX 630495 CHOMA		BUSINESS MAN	CHOMA
MWANZA NICKY CHURCH	BOX 630218 CHOMA CHOMA	097-794017/032-20757		CATHOLIC
MWIYA CHRISPIN	BOX 60522 LIVINGSTONE	03-323244	CCJDP	L/STONE
PRINCE MUJUTA 3RD RIGHTS COMMITTEE	BOX 60238 LIVINGSTONE L/STONE	097-805965/097-755500		HUMAN
MTOMBORWA NYAUSISKA TRUST	624 MUSI-O-TUNYA BLDG (old) L/STONE		097-793349/03-322179	LEGENDS
MULENGA CHARITY	517 MOSI-O-TUNYA BLDG (old wing)		097-769311	LIWOMADI L/STONE
SIAMAYUWA ANDREW	BOX 630007 CHOMA		MMD	CHOMA
LUKONGA AGNESS	M.D MARAMBA L/STONE		MMD	L/STONE
MUKOSHA JOHN	101KWAME NKHURUMAH RD		MMD	CHOMA
MWILA BAN WELL	BOX 60820 LIVINGSTONE	097-885959	NCC	L/STONE
MWEENE CONFUCIOUS	BOX 61266 LIVINGSTONE NGOCCL/STONE	097-786259/03-323675		
LIMWANYA KENNEDY ZAMBIA	TIMES OF ZAMBIA L/STONE L/STONE		097-827563	TIMES OF
BANDA BERNARD	BOX 61046 LIVINGSTONE	03-321313(neighbours)		UNIP L/STONE
MUSHIBA FRANCIS	BOX 60872 LIVINGSTONE		UNIP	L/STONE

PHIRI ENOCK	BOX 630058 CHOMA	097-799269	UNIP	L/STONE	
PHIRI SILOLE	101 KUMENILRUMA ROAD		UNIP	CHOMA	
SIMUCHOBA RICHARD	BOX 630443 CHOMA		UPND	CHOMA	
MAAMBAO PHILIP	ZAMTEL -CHOMA		UPND	CHOMA	
NYAMBE LAWRENCE	BOX 60374 LIVINGSTONE	097-842119	UPND	L/STONE	
KAYUMBA HAMWEENDE	BOX 60587 LIVINGSTONE	03-321040	UPND	L/STONE	
SIMAANYA SYLVIA	BOX 61197 LIVINGSTONE	097-743722	UPND	L/STONE	
MANGWATO CHARLES SERVICES	BOX 630538 CHOMA	097-750200	ZAMBIA	INFORMATION	
MWEELWA CHIBULU	BOX 60182 GWEMBE	032-40136	ZIS	CHOMA	
NDHLOVU FREDRICK	BOX60339 LIVINGSTONE	097-843850	ZRP	L/STONE	
RANDERA AHMED	BOX 510267 CHIPATA	06-221781	BUSINESS SECTOR	CHIPATA	
BWALI LUCAS	BOX 510285 CHIPATA		FDD	CHIPATA	
MWALE MATHEW	BOX 511251 CHIPATA	05-222060	FDD	CHIPATA	
MBAZIMA ANDREW	BOX 511227 CHIPATA	06-221318(ngwenya)	FDD	CHIPATA	
BANDA WINSTON	BOX 560158 PETAUKE		FDD	PETAUKE	
MWANZA NELLIE	BOX 56321 PETAUKE	06-71380	LOBBY GROUP	PETAUKE	
THOLE CAROLINE	BOX 511162 CHIPATA	06-222152	LOBBY GROUP	CHIPATA	
SHAWA WEBSTER	BOX 511078 CHIPATA	06-222734	LPF	CHIPATA	
PHIRI SAIDI	BOX 560072 PETAUKE	096-454675 /06-371114		MMD	PETAUKE
SAKALA NELIA	BOX 511062 CHIPATA		UNIP	CHIPATA	
PHIRI PHILLIPOT	BOX 510973 CHIPATA		UNIP	CHIPATA	
PHIRI ROBBIE	BOX 510973 CHIPATA	06-221781	UNIP	CHIPATA	
ZULU HENRY	BOX 560133 PETAUKE		UNIP	PETAUKE	
MWANZA MARTIN			UPND	CHIPATA	
PHIRI MARY	BOX 510200 CHIPATA		UPND	CHIPATA	
SHEMA ALICK	BOX 510108 CHIPATA		UPND	CHIPATA	
NGWENYA MARTIN	MWAWA RESTAURANT	06-222910/221488	UPND	CHIPATA	
MUNDIA KWALOMBOTA	BOX 510100 CHIPATA		UPND	CHIPATA	

MWALE FELIX	BOX 510708 CHIPATA		UPND	LUNDAZI
MATIYA STEADMAN	BOX 510044 CHIPATA		UPND	CHIPATA
DAKA CLEMENTINA	BOX 560232 PETAUKE	06-371380	UPND	PETAUKE
KASALIKA BEATRICE	BOX 510236 PETAUKE	0 -221136	WDASS	PETAUKE
PHIRI JUDITH	BOX 49 PETAUKE	0 -371035	ZIS	PETAUKE
MKUMBA MOSES	BOX 510202 CHIPATA	06-221741/221377	ZIS	CHIPATA
MWALE ANDSON	BOX 560321 PETAUKE		ZRP	PETAUKE
MWANZA KENNETH	BOX 560097 PETAUKE			PETAUKE

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MBINJI MUFALO	BOX 31145 LUSAKA	01-251814/01-251813	AFRONET	LUSAKA	
SIMWANZA FRAVELL	HSE NO 59 OLD CHIBOLYA		FDD CONST. TREASURER		LUSAKA
NCHITO CHIMESE	SHIKOSWE, KAFUE	097-782636	FDD	LUSAKA	
SIMON ZUKAS		096-450481	FDD	LUSAKA	
DR B. CHUNGA		096-433350	HP	LUSAKA	
FRANK MWALE	BOX 34663, LUSAKA		HP	LUSAKA	
JOSEPH KULUNETA			HP	LUSAKA	
DR FRED MUTESA	BOX 32379 LUSAKA	096-452819	HP	LUSAKA	
CHONGWE RODGER (PRESIDENT)	PLOT 1693 PANGANANI ROAD LUSAKA		097-765673	LPF	
DR A. MBIKUSITA LEWANIKA	MMD SECRETARIATE	097-842931	MMD SPOKESPERSON		LUSAKA
MIKATAZO WAKUMELO	BOX 38619, LUSAKA	097-781727	INDIVIDUAL	LUSAKA	
BONIFACE KAWIMBE	MEDICAL CLINIC, LUSAKA	097-825690	MMD	LUSAKA	
RICHARD KACHINGWE					
MWAANGA VERNON	BOX 30661 LUSAKA	097-877574/096-744616/01-223133	MMD	LUSAKA	LUSAKA
BRIAN CHINYAMA		097-744102	MMD.	LUSAKA	
CHISENGA WADDY	BOX 370109 KAFUE		0	KAFUE	
ERNEST MWANSA	BOX 35868 LUSAKA	01-225661/01222229	MWANSA&PARTNERS(C.E.O)		LUSAKA
CHIPO LUNGU	BOX 30342 LUSAKA	097-774493	NWLG(EXECUTIVE DIRECTOR)		LUSAKA

MVULA JASON PHOENIX	P/BAG E 702 LUSAKA LUSAKA	096-437262/01-226652		RADIO	
STEPHEN SOSA	HOUSE NO. 143, KANYAMA		UNIP	LUSAKA	
TEMBO NSANGU	BOX 360097 KAFUE		UNIP	KAFUE	
FR J KOMAKOMA CCJDP	KAPINGILA HOUSE, KABULONGA LUSAKA		260980	DIRECTOR,	
SAMUEL MULAFULAFU CCJDP	KAPINGILA HOUSE, KABULONGA LUSAKA		260980	UNIT HEAD	
MUSETEKA LEVY	BOX 32379 LUSAKA	096-454334/01-254955		UNZASU	LUSAKA
MAZOKA ANDERSON	2626/M MALENDE(leopards hill rd)		097-770935/01-232526/01-262703		UPNDLUSAKA
CHISANGA PATRICK	BOX 50576 LUSAKA	097-775016/01-293611/290864			
	UPND(C/MAN INFORMATION)		LUSAKA		
MARY SIMASANA CHAIRPERSON		096-720411	UPND	KANYAMA	CONST.
WILFRED MULOMBA	LUSAKA				
TIENS KAHENYA	KAFUE, ESTATES	97799741	UPND (DISTRICT CHAIRMAN)		KAFUE
SIKAZWE EMILY (EXECUTIVE DIRECTOR)	PLOT1088 KAUNGA RD CHELSTONE		097-777764/01-222780		UPND (TREA
SICHONE LANGTON	BOX 33102 LUSAKA	097-770886/01-224396		WFC	
ALLIANCE FOR PROGRESS	LUSAKA				
LEONARD HIKAUMBA	BOX 360006 KAFUE	097-797207/01-312254		ZAMBIA	
CHILAIZYA JOE	KAFUE				
BANDA JOHANNES	ZCTU, BOX 20652, KITWE	097-783419	ZCTU PRESIDENT	LUSAKA	
CHITAMBALA GRACE	BOX 50344 LUSAKA	097-852641/096-781895		ZRP	LUSAKA
DR. NKANDU GENERAL)	BOX 50164 LUSAKA	097-827250	ZRP	LUSAKA	
MWILA BENJAMIN (PRESIDENT)	14 ROAN ROAD KABULONGA		097-874767	ZRP	LUSAKA
PHIRI AMOCK	LUSAKA		ZRP (VICE	SECRETARY	
TIYAONSE KABWE	14 ROAN ROAD KABULONGA		097-787312	ZRP	
	LUSAKA				
	52 GARDENIA STREET AVONDALE		01-229057		LUSAKA
				LUSAKA	

KASHIWA KELLY	CIVIC EDUCATOR		AVAP	KASAMA	
CHINTU HENRY	DISTRICT SECRETARY		FDD	KASAMA	
MULENGA JOSEPH	V/DISTRICT CHAIR	04-221596	MMD	KASAMA	
BWALYA EDWARD	V/CHAIRMAN		MMD	LUKASHYA	
SIMBEYA BEN	P/COORDINATOR		MMD	KASAMA	
WAPABETI MWABA	BOX 410285 KASAMA		NAMAC	KASAMA	
KAPOKA FIDELIS	P/CHAIRMAN	04-221346	PF	KASAMA	
CHISANGA FREDRICK	P.D.S	04-222360	PF	KASAMA	
KALENGA PETER	BOX 410235 KASAMA	4222940	SESTUZ	KASAMA	
MULENGA AARON	BOX 410784 KASAMA	04-222603	UNIP	KASAMA	
JOHN MATANDIKO	BOX410359, KASAMA		UPND	KASAMA	
MWALE JOHN	NATIONAL AIRPORTS		Zambia allied workers	KASAMA	
CHOTA MARK	PROVINCIAL CHAIR		ZRP	KASAMA	
MSABASHI MARY	P/YOUTH CHAIR	04-221907	ZRP	KASAMA	
				14	
MBOLELA PHILIP	BOX 710502 MANS	02-821760		MANS	
LYOBA BERNARD	BOX 710036 MANS	097-846584/02-821964		CITIZEN	MANS
KUNDA EMMANUEL	BOX 710156 MANS	02-821132/02-821633	FDD	MANS	
KAUMBA GEORGE	BOX 710031 MANS	02-821500	FODEP	MANS	
KALIKEKA BONIFACE	BOX 720048 SAMFYA		HP	SAMFYA	
TEMBO JURRY	BOX 720076 SAMFYA		MMD	SAMFYA	
CHIKONTWE JAMES	BOX 720076 SAMFYA		MMD	SAMFYA	
CHUNGU PROTASIO	BOX 720076 SAMFYA		MMD	SAMFYA	
CHINSHE ALEX	BOX 710418 MANS	02-821348	NCC	MANS	
MULENGA JERRY	BOX 710019 MANS		PF	MANS	
MAYANI KUNDA	MWAFUNI VILLAGE SAMFYA		PF	SAMFYA	
MUSUNTE MWANSA	BOX 710100 MANS		UN IP	MANS	

BWALE WILSON	BOX 720007 SAMFYA	02-830212	UNIP	SAMFYA	
CHISHINGE MWEWA	CHITAKWA Village, Chief Chimese		UNIP (Provincial Chairperson)		MANSA
BANDA GODWIN	BOX 710166 MANSa		UNIP	MANSa	
MULENGA DANNY	BOX 710348 MANSa		UPND	MANSa	
HANAkAAMBA EDWIN	BOX 710418 MANSa		UPND	MANSa	
SIKOMBE CHRISTINE	BOX 7101020 MANSa		ZNWLg	MANSa	
MULELA DICKSON	BOX 720008 SAMFYA		ZRP	SAMFYA	
MPASA IVO	BOX 710184 MANSa	02-821559/02-821320	ZRP	MANSa	
CHEWE SAMUEL	BOX 710036 MANSa	02-821261	ZRP	MANSa	
JONAS MWANAPABO					
CHARLES KABAMBA	BOX 710096, MANSa	02-821466	CSPR	MANSa	
DOROTHY MILAMBO				24	
CHAMPO JEAN	No 8 NATIONAL WAY H/RIDGE		096-455019	FDD	KABWE
KAPAPULA MULENGA	BOX 80302 KABWE	097-762988	HP	KABWE	
MBAZIMA MATHEWS	58 KASEMPA DRIVE CHOWA		HP	KABWE	
CHAMA DAVIES	BOX 80676 KABWE	097-872616/05-222465		HP	KABWE
SHIMWAMBWA LENNOX	BOX 80268 KABWE	097-801113	MMD	KABWE	
CHEWE GEORGE	BOX 10 NGU, KABWE		MMD	KABWE	
KALIMBWE RODRICK	PRUDENCE SURGERY F/WAY		NCC	KABWE	
MBOROMA CHOLA	BOX 80581 KABWE	E-mail Ebenezer@zamtel.zm		NCC	KABWE
BONALA KELLY	PROVIDENCE SURGERY			NCC	KABWE
MWAMI JOSEPH	BWACHA SECONDARY SCHOOL			NCC	KABWE
NKAMA MASUZYO	BOX 81301 KABWE	097-781851	UNIP	KABWE	
ZIMBA TOMMY	BOX 80320 KABWE		UNIP	KABWE	
MUYEYE STERIUS	BOX 80152 KABWE		UNIP	KABWE	
MWANAMUNGELA PELEKELO	HSE NO ZD 239 KATONDO CPND		UPND	KABWE	
SIAMUZYULU DAVY	TABA MOTORS -UPND OFFICES		097-750598	UPND	KABWE
KABESHA MULILO	BOX 81484 KABWE	097-780511		/05-222596	
	UPND(PROVINCIAL CHAIRMAN)		KABWE		
LEMBA BENNY	PLOT 10 MUKOBEKO T/SHIP		097-889378		KABWE

MUSONDA KELVIN	BOX 100262 SOLWEZI	08-821090	APOSTOLIC CHURCH	SOLWEZI
SILOMBA EDWARD	BOX 110012 SOLWEZI	08-821940	AVAP	SOLWEZI
KAYUMA JAMES	BOX 110070 SOLWEZI	08-821805	FDD	SOLWEZI
KABOZHA FANWELL	BOX 110033 SOLWEZI		FDD	SOLWEZI
KALUSA JOHN	BOX 110035 SOLWEZI		FDD	SOLWEZI
MAYAMBO OBET	BOX 110041 SOLWEZI	08-821930	MMD	SOLWEZI
MBILISHI CHRISTOPHER	BOX 110100 SOLWEZI	08-821650	MMD	SOLWEZI
MUFWABULE RICHARD	BOX 110047 SOLWEZI		MMD	SOLWEZI
MATISHI EMMAUS	BOX 110143 SOLWEZI		NUPSW	SOLWEZI
SAWOMBA DUNSTAN	BOX 110100 SOLWEZI		POST (correspondent)	SOLWEZI
KANYUNGULU MUSOLE	BOX 110050 SOLWEZI		UNIP	SOLWEZI
KAYOMBO JOSEPH	BOX 110399 SOLWEZI		UNIP	SOLWEZI
MULEVU JOHN	BOX 110050 SOLWEZI		UNIP	SOLWEZI
HON CHIKOTI LUCAS	MANYINGA		UPND	
CHISANGALA LEONARD	BOX 110293 SOLWEZI	08-821754/39	UPND	SOLWEZI
KANKOMBA STEWARD	BOX 110293 SOLWEZI	08-821754	UPND	SOLWEZI
MAKONDO WEBSTER	BOX 110075 SOLWEZI	08-821111	UPND (PROVINCIAL C/MAN)	SOLWEZI
CECILIA SIWALE	P.O Box 20652, Kitwe	096-941203	CISEP (Regional Coordinator)	KITWE
CHEEMBWE GEOFFREY	32 Kakosa Avenue CHILILABOMBWE	097-786546	FDD	
MUSONDA WILBROAD	P.O.BOX 1008 CHINGOLA	096-905095	FDD	CHINGOLA
SIKANYIKA EMMANUEL	P.O. Box 70057, Ndola	096-977554	MMD	NDOLA
MICHEAL LUNGU	Box 230148	096-924935	PF (CONST. CHAIRMAN)	KITWE
KAPAPI JOHN MWANSA	P.O box 70134, Ndola	097-846288	PF	NDOLA
CHIUMIA KALONGA	P.O.BOX 21732, Kitwe		UNIP	KITWE
MAPULANGA HENRY	P.O.BOX 73251, Ndola		UNIP	NDOLA
MWANSA LEVY	House No. U 155, Kamuchanga		097-843153	UNIP
WALUKA JOHN	HOUSE No. 4193, Chimwemwe		UNIP (District Secretary)	MUFULIRA KITWE

ABRAHAM FOLOSHI	P.O 71150, Ndola	096-782810	UPND	NDOLA	
JANET CHONDOKA	SHEKAM ENT. B39 CBU Campus		097-880770	BUSINESS	KITWE
BENEDICT CHILESHE	ZSIC FLAT 13, Buyantanshi	096-786717	FDD	KITWE	
KAWECHE BANDA	Box 23346, Kitwe	096-925031	FDD	KITWE	
KENNEDY CHENGA	TROPICS LTD, Vitanda Street	97743911	FDD	NDOLA	
MFULA TIMOTHY	P.O Box 20412, Kitwe	096-904941	HP	KITWE	
SILWAMBA CHARLES	P.O. Box 71442, Ndola	silwimbacharles@yahoo.com		HP	NDOLA
ALEX MANDA	P.O Box 41179, Mufulira	069-920500	HP	MUFULIRA	
EDWARD MWANZA EAST	107 Kalungwishi- Nkana East	095-701910	HP	NKANA	
MWANAPABO GEORGE	4739, Riverside, Kitwe	096-926300	HP	KITWE	
REBBY CHANDA	5611 Itawa Extension	096-945866	PF	NDOLA	
BANDA BEN PHILIP	14 BUTAKA RD, Kasenshi		UNIP	NDOLA	
KALANDO VICTOR	404 NKWAZI RD		UNIP	NDOLA	
CHANDA WILLIAM	P.O.BOX 73251, Ndola	096-787937	UNIP	NDOLA	
MUSA DOMINIC	7 Vitanda Street, Ndola	096-782810	UPND	NDOLA	
KADWALI WATSON	ZNBC STUDIOS, Kitwe	02-226714	MEDIA	KITWE	
CHONDOKA JANET	CDU CAMPUS			KITWE	
KAMATA LADISLAS	9 FREEDOM	096-751764	FDD	CHINGOLA	
LUNGU TOM	30 Bulangililo, Kitwe	096-944487	MMD	KITWE	
LUNGU MICHEAL KULEYA	P.O Box 230148, Ndola	096-924935	PF	NDOLA	

ANNEX II

NDI/FODEP POLITICAL PARTY ASSESSMENT PROJECT

INTERVIEW GUIDE (Political Parties)

1. Interviewee Details

Name: _____

Position in the Party: _____

Political Party: _____

Date of Interview: _____

Place of Interview: _____

2. Party Structure

- i). Can you describe the organizational structure of your party or how is your party organized?
- ii). What are the decision-making organs in your party?
- iii). Can you describe the organizational structure of the women wing (if any) of your party?
- iv). Can you describe the organizational structure of the youth wing (if any) of your party?

3. Party Administration

- i). Can you describe the administrative structure of your party?
- ii). Who is responsible for the day-to-day administration of the party?
- iii). What is the total number of personnel at the National Headquarters/ Provincial Office/District Office?
- iv). What is the relationship between the office of the Secretary General and that of the Treasurer?
- v). What is the level of coordination between National Executive, National Secretariat (HQ), Provincial, District and Constituency offices?

- iv). How effective is your administrative staff in carrying out the mandate of the National Executive?
- v). If not effective, what explains the deficiencies?
- vii). What suggestions (if any) do you have to strengthen the party's National Headquarters and sub-national offices?

4. Democratic Principles within the Party

- i). How are leaders selected in your party?
- ii). How often does the party hold meetings at National/Regional/District/Constituency levels?
- iii). To what extent are members involved in the formulation of party policies and programmes?
- iv). How are public meetings conducted? Who are usually the main speakers? Are members given an opportunity to ask questions?
- v). Does the party tolerate dissent or conflicting opinions? Are there any political factions in your party? If so how are they handled by the national leadership?
- vi). What is the frequency of party members defecting to other political parties?
- vii). What are the main reasons leading to members defecting to other parties?
- viii). Does your party have an anti-defection mechanisms, or in other words how does your party discourage members from defecting to other parties?
- ix). What are the main reasons for disciplinary action in your party? Do members have recourse to appeal? How have appeals been handled in the past?
- x). Describe the conduct of internal party elections at: a.) Constituency, b). District, c). Province, d). National levels.
- xi). Describe the procedures for selecting candidates for: a). Local government elections, b). Parliamentary elections, c). Presidential elections.
- xii). Have there been any conflicts/disagreements between the national executive and local party organs in the selection of local government/parliamentary/presidential candidates?
- xiii). How can you characterize the relationship between national, executive and local party leaders?

xiv). Do local party leaders (District, Constituency and Branch) have latitude to make decisions without reference to national executive?

xiii). Do local party leaders hold the national leadership accountable for its actions? How is this done?

5. Membership

i). How does one become a member in your party? What types of membership exist in your party?

ii). Can you explain the membership base of your party?

iii). What is the distribution of your party membership (in terms of age, gender, ethnic, racial, professional, occupation and educational)?

iv). Which level of party leadership is responsible for membership recruitment and mobilization?

v). Who are the traditional supporters of the party?

vii). What is the total membership of your party at the national/provincial/district/constituency levels?

viii). What is the relationship between party members and supporters?

ix). Which level of party leadership is responsible for fund-raising activities?

6. Party Ideology/Objectives/Policies

i). Why was your party formed? What are the main objectives of your party?

ii). What is the difference between your party and other parties?

iii). What role does the party want to play in Zambian politics?

iv). What were the key political issues for the party during the 2001 elections?

v). What are the current political issues occupying the party?

vi). How does the party develop/formulate public policy?

- vii). Does the party have a research department or policy think tank? How does this work?
- viii). How does the party engage in public debate?
- ix). What do you envisage as the key issues for the party in the next two to three years?
- x). Where does the party want to be in three years (2006)?

7. Party Resources

i). Finance

- a). What are the party's core sources of funding?
- b). How sustainable are these sources of funding?
- c). Does the party maintain account books?
- d). Does the party maintain bank accounts? If so, which bank (s)?
- e). What is the current monthly budget to run party activities? Is this adequate?
- f). Which level of party leadership is responsible for fund-raising?
- g). Who is responsible for the disbursement of party funds?
- h). Does the party have accounting procedures?
- i). Do members have a right to know the finances of the Party? How is the financial information provided to the members?

ii). Property and equipment

- a). Does the party own property and equipment (e.g. houses, real estate, vehicles, bicycles, computers, etc)?
- b). If, yes how were they acquired?

iii). Communications

- a). What is the main means of communication between the party national headquarters with the provinces, districts and constituencies?

- b). Does the party own a newspaper or distribute a newsletter? Where, how, and how often is it distributed?
- c). Is the party on the Internet (web page, email, etc)? If yes, where is this information publicized?
- d). Does the party have a method by which members can make suggestions or communicate with the national executive?
- e). What is the party's press/media and public relations strategy?
- f). How strong is the public relations infrastructure?
- g). How is the head of information, publicity and public relations selected/recruited?
- h). How is the press and public relations section of the party organized?
- i). How is the campaign and election function handled in your party?
- j). Who is responsible for elections and campaigns in your party? How is this person selected?

8. Roles and Functions of Different Party Officials

- i). What are the roles and functions of the National Executive Committee members?
- ii). What are the roles and functions of the Provincial Executive Committee members?
- iii). What are the roles and functions of the District Executive Committee members?
- iv). What are the roles and functions of the Constituency Executive Committee?
- v). What are the roles and functions of the Ward Executive Committee?
- vi). What is the relationship between different levels of party leadership?
- vii). What are the sources of conflict (if any) between different levels of leadership?
- viii). What is the relationship between the ward executive committee and the party's elected councillors?

ix). What is the relationship between the constituency executive committee and the party's elected MPs?

x). What is the relationship between the party's elected MPs and other levels of party leadership?

9. Party Strengths and Weaknesses

i). What is your estimated total membership?

ii). What is the distribution of your membership? (regionally, ethnically, racially, gender, age).

iii). Who are the party's main supporters?

iv). What is your total number of elected Members of Parliament?

v). What is the your total number of elected Councillors?

vi). How many councils does the party control (i.e. have mayors, council chairmen)?

vii). Does your party have any relationship with another party or parties? Is it a member of an alliance or coalition?

viii). If so, what has been the history of your party with coalitions and mergers since its formation?

ix). How many senior level defections from other parties to you party have taken place in the last two years?

x). How many parliamentary committees does the party chair in the National Assembly?

xi). Does the party have a Parliamentary Caucus? How is the Caucus organized?

xii). What is the relationship between the Parliamentary Caucus and the Party outside parliament?

xiii). What is the number of female members of the National Executive Committee?

xiv). How many female MPs does the party have?

xv). How many female councillors does the party have?

xvi). How many defections to other parties have taken place in the last two years?

xvii). How many leadership changes (at national, provincial, district and constituency levels) have taken place in the last two years?

xviii). How inclusive is your national executive committee (regional/ethnic representation)?

xix). How regular are your public meetings/rallies?

xx). How many public meetings (excluding election campaigns) has the party held in the past one year?

xxi). How do you rate the attendance at your public/meetings relative to other parties?

xxii). What methods are used to organize public meetings?

xxiii). How often is your party reported in the media?

xxiv). What specific actions (e.g. demonstrations, petitions, public appeals, etc.) has your party taken in the last one year?

xxvi). Do you consider your party national in character? What justification do you have for that?

10. Efforts at Internal Organizational Development

i). Does the party hold organizational and administration seminars?

ii). Does the party hold seminars on fund-raising?

iii). Does the party hold regular internal reviews and evaluation programmes? When was the last such review undertaken?

iv). Are there frequent administrative reshuffles within the party?

v). What is the frequency of suspensions/expulsions of party functionaries and appointment of officials in acting capacities.

vi). Is there an effort to balance the principle of electoral accountability with efficiency and effectiveness?

11. Party Activities

a). What type of activities is the party involved in between elections?

- b). What activities is the party involved in during elections?
- c). How are election funds mobilized?
- d). What are the problems associated with election campaigns?

12. Perceived Role for the Party

- i). What role has your party played in Zambian politics since its establishment?
- ii). What is the common public perception of your party/leader? What explains that perception?
- iii). What do you consider to be the proper role of a political party in Zambia?

13. Suggestions for Party Strengthening

What specific suggestions do you have for the strengthening your party in the following areas?

- a). Membership recruitment
- b). Party administration and organization
- c). Party finance
- d). Inter-party relations
- e). Electoral competition
- f). Preparations for government

14. General Observations

ANNEX III

NDI/FODEP POLITICAL PARTY ASSESSMENT PROJECT

INTERVIEW GUIDE (Individuals & Organisations)

1. Interview Details

Name:

Organisation:

Position in the Organisation:

Date of Interview:

Place of Interview:

2. Characteristics of the Zambian Party System

- i). How do
- ii). What can you say about the how parties are organized?
- iii). What can you say about the membership base of political parties?
- iv). What can you say about the leadership style in Zambian political parties?
- v). What do you think explains the dominance of Zambian parties by strong or powerful or rich individuals?

3. Party Administration

- i). What can you say about the administration of political parties in Zambia?
- ii). Do Zambian parties have administrative offices, staff and clear administrative systems to coordinate and manage party functions?

4. Democratic Principles within the Party

- i). What can you say about the way leaders are selected in Zambian parties?
- ii). Do these parties hold regular meetings?
- iii). What can you say about the involvement of ordinary party members in the formulation or party policies and programmes?
- iv). How are public meetings conducted? Who are usually the main speakers? Are members given an opportunity to ask questions?

- v). What can you say about the tolerance of dissent or conflicting opinions in
Zambian parties? How have political factions been handled in political parties?
- vi). What do you think explains the frequency of party members defecting from one
party to another?
- vii). Why do you think there are so many cases of disciplinary action been taken in
political parties? Do you think members have had recourse to appeals? In your
view how have appeals been handled in the past?
- viii). What can you say about the conduct of internal party elections in Zambia at
different levels)?
- ix). What can you say about the procedures for selecting candidates for:
 - a). Local Government elections
 - b). Parliamentary elections
 - c). Presidential elections
- x). Have there been any conflict/disagreement between the national executive and
local party organs in the selection of local government/parliamentary/presidential
candidates?
- xi). How can you characterize the relationship between National Executive and local
party leaders?
- xii). Do local party leaders (District, Constituency and Branch) have latitude to make
decisions without reference to National Executive?
- xiii). Do you think ordinary members play in role in political parties?

5. Party Ideology/Objectives/Policies

- i). How different are Zambian political parties from each other? Do political parties
have clear and distinct objectives in your party?
- ii). What role does the ruling party play in Zambian politics?
- iii). What role do opposition parties play in Zambian politics?
- iv). Were parties able to articulate their policies during the 2001 elections?
- v). What are the current political issues occupying political parties in Zambia
today?

vi). What do you envisage the key issues are for political parties in the next two to three years?

vii). Where do you think political parties should be in three years time?

6. Party Resources

i). Finance

- a). What can you say about political parties' funding sources?
- b). How sustainable are these sources of funding?
- c). Do you think members know the financial situation of their Party?
- d). What can you say about the proposed state funding of political parties?

iii). Communications and the media

- a). Do parties have means to communicate with their members at different levels?
- b). How visible are Zambian political parties? Are they regularly covered in the media? If not, what explains the poor coverage?
- c). What are each party's ability to utilize the media to get its message across to the public/members?

7. Party Strengths and Weaknesses

- i). How can you determine party membership in Zambian political parties?
- ii). What can you say about methods of membership recruitment by political parties?
- iii). What main reasons inhibit political parties' participation in elections?
- iv). For the parties with elected councillors, what can you say about the performance of those councillors?
- v). For the parties with elected MPs, what can you say about the performance of those MPs?
- vi). What are the obstacles and challenges to coalitions and alliance building?

viii). What can you say about the relationship between elected MPs and their party? How organized are Parliamentary Caucuses?

ix). What can you say about the representation of women at different levels in the political parties' policy making and decision making bodies?

x). What can you say about leadership changes in political parties (at various levels) in the last two years?

xi). How inclusive are political parties (regional, ethnic, race, gender, age representation)?

xii). Is the question of minorities an important issue for political parties in Zambia?

xii). How effective have opposition parties been in articulating their demands and holding government accountable in the last one year?

xiii). How can you characterize the main Zambian parties in terms of geographic and ethnic diversity?

xiv). Would you say that since 1991 political parties have contributed to democratic governance?

8. Party Activities

a). What type of activities are political parties involved in between elections?

b). What activities are political parties involved in during elections?

c). What problems do political parties face during election campaigns?

d). What do you consider to be the proper role of a political party in Zambia?

9. Relationship Between Political Parties and Civil Society

i). How would you characterize the relationship between political parties and civil society in general/

ii). Are members of civil society connected to political parties?

iii). What do you women's role is in the political process?

iv). What do you see youth's role is in the political process?

v). Are civil society organizations, or is your organization, affiliated to political parties?

vi). What prevents civil society organizations, or your organization, from fully participating in the political process?

vii). What prevents civil society organizations, or your organization, from working closely with political parties?

10. Suggestions for Party Strengthening

What specific suggestions do you have for the strengthening political parties in the following areas?

- a). Membership recruitment
- b). Party administration and organization
- c). Party ideology/policies
- d). Party finance
- e). Inter-party relations
- f). Intra-party relations
- g). Electoral competition
- h). Preparations for government

ANNEX IV

NDI/FODEP POLITICAL PARTY ASSESSMENT PROJECT

POLITICAL PARTY INVENTORY

- 1) Name:
- 2) Name of Political Party:
- 3) Physical Address:
- 4) Postal Address:
- 5) Telephone:
- 6) Email:
- 7) Name(s) of Principal Officer (s):
- 8) Contact Address:

Party History

- 9) When was the party formed?
 - a. Date of registration:
 - b. Why was the party formed (i.e. circumstances that led to the formation of the party)?
- 10) Party objectives:
- 11) Elections contested since 1991: (a) Parliamentary
 - a. Local government
 - b. Number of elections won (local government & parliamentary)
- 12) Date of last National Congress/Convention:
- 13) Frequency of Party Congresses/Conventions:
- 14) Names of leaders behind the formation of the party:
- 15) Background of founder members:

Name Date of Birth Level of Education Occupation

Party Headquarters/Administrative Office

- 16) Name of the person responsible for the day to day administration::

- 17) Level of education of the person responsible for day to day administration:

- 18) Number of Staff at Party Headquarters:
 - a. Number of full-time staff:
 - b. Number of part-time staff:
 - c. Number of volunteer staff:

Party Resources

Documentation (collect documents)

- 19) Does the party have a constitution?
- 20) Does the party have a manifesto?
- 21) Does the party have disciplinary rules and procedures/code of conduct?
- 22) Does the party have electoral rules and procedures?

Membership

- 23) What is the estimated total membership?
- 24) How are membership records kept?
- 25) What is the distribution of party membership (by region, ethnic, race, gender, age)?

Financial Information

- 26) What are the sources party funding?
- 27) Does the party maintain audited account books?
- 28) Name of Party's Financial Officer/Accountant:
- 29) Qualification of Party Financial Officer/Accountant:
- 30) Does the party maintain (a) bank account (s)?
- 31) Name of Bank (s):
- 32) Balance in the bank:

33) Estimated monthly cost of running the Party Headquarters

Property and Equipment

34) Does the party own property?

- a. Does the party own houses and other real estate?
- b. Does the party have vehicles? (If yes, how many and what type?)
- c. Does the party have a photocopier?
- d. Does the party have a telephone/fax machine?
- e. Does the party have filing cabinets? (If yes how many?)
- f. Does the party have desks and chairs? (If yes how many?)