# SAMPLE POST-WORKSHOP EVALUATION FORM

#### INSTRUCTIONS FOR THE POST-WORKSHOP EVALUATION

This post-workshop evaluation has two purposes and sections:

- The first purpose (Part 2) is to get reactions to, experience in, and reflections on the usefulness of the workshop to understand what went well and what needs improvement for future workshops of this kind.
- ▶ The second purpose (Part 3) replicates the pre-workshop learning assessment completed prior to the workshop to assess changes in knowledge as a result of the workshop.

#### PART 1: BACKGROUND INFORMATION

#### **QUESTION 1**

My sex is:

SCORING (male = 1, female = 2, prefer not to answer = 3)

#### **QUESTION 2**

I have been working in politics for: SCORING (0-2 years = 1, 3-4 years = 2, 4+ years = 3)

### **PART 2: WORKSHOP EXPERIENCE**

# **QUESTION 1-7**

SCORING (1=Strongly Agree, 2=Agree, 3=Disagree, 4=Strongly Disagree)

#### **PART 3: LEARNING EFFECTIVENESS**

**Note:** Question number 1 (and similar questions) should be customized based on the audience. If working with political parties use "political parties." If working with civil society organizations, use "organization." If participants represent both, such as mixed-sex workshops keep both as options.

#### **QUESTION 1-12**

SCORING (1=Strongly Agree, 2=Agree, 3=Disagree, 4=Strongly Disagree)



# **QUESTION 16**

**Note:** If responses to this question are at 7 or below, facilitate a discussion during the Tool D2: Visioning Change or Tool D3: Gender @ Work Strategies sessions about what they think it will be like to apply the new skills on the job. When anticipated barriers are mentioned, work collaboratively on solutions. You may need to make after-training mentoring, coaching, or support available to facilitate change. This is a time when action learning can assist by reconvening participants--face-to-face or online--four to six months after the training to reflect on how they have applied what they learned in their organizations and share successes, challenges, and solutions with other participants.

# **QUESTION 17b**

**Note:** Once the reasons for a lack of commitment are identified, the same methods used for enhancing confidence can be applied.

- more -



## **SELF-ASSESSMENT TOOL**

1. My sex is:

The answers to these questions are confidential and anonymous. Individual responses will not be disclosed to party leaders, members, or other individuals or groups. This post-workshop evaluation has two purposes and sections. The first purpose is to get your reactions to, experience in, and reflections on the usefulness of the workshop to understand what went well and what needs improvement for future workshops of this kind. The second purpose replicates the pre-workshop learning assessment you completed prior to the workshop to assess changes in knowledge as a result of the workshop. Part 2 data will be compared as a workshop group, not by individual. Thank you.

# **PART 1: BACKGROUND INFORMATION**

	Male Female				
	Prefer not to answer				
2. I	have been working in p	olitics for:			
	0-2 years				
	3-4 years 4+ years				
P/	ART 2: WORKSHOP	EXPERIENCE			
PΙε	ease indicate your level (	of agreement with th	nese statements abou	t the workshop.	
	found the content relev Strongly Agree, 2=Agree		ree, 5=Strongly Disagr	ee)	
	1	2	3	4	5
	My time participating in Strongly Agree, 2=Agree	_	•	ee)	
	1	2	3	4	5
	My learning was enhanc Strongly Agree, 2=Agree				
	1	2	3	4	5
	was comfortable with t Strongly Agree, 2=Agree	-	-	gree)	
	1	2	3	4	5



5. I was well-engaged (1=Strongly Agree, 2=A			gly Disagree)	
1	2	3	4	5
6. I was given ample o (1=Strongly Agree, 2=A				
1	2	3	4	5
7. I am clear about wh (1=Strongly Agree, 2=A				kshop.
1	2	3	4	5
8. What are the three 1. 2. 3.	most important t	:hings that you learn	ed from this worksh	op?
9. What resources or s	upport do you ne	eed to apply what yo	u learned?	
10.From what you lear	ned, what do you	ı plan to apply in you	r political organizati	on?
11. What barriers do yo practice?	u anticipate you	might encounter as y	you attempt to put y	our knowledge into
12. What ideas do you	have for overcom	ning the barriers you	mentioned?	
13. What ultimate imp what you learned?	act do you think	you might contribute	e to the organizatior	n as you successfully apply
PART 3: LEARNING	G EFFECTIVEN	IESS		
<ol> <li>I am comfortable tal organization.</li> <li>Strongly Agree, 2=A</li> </ol>				political party or
1	2		3	4
2. I am comfortable in reinforce gender ineq (1=Strongly Agree, 2=A	ualities.			or organization that
1	2		3	4

	s is the purview of men. gree, 3=Disagree, 4=Strongl	y Disagree)	
1	2	3	4
political activities.	olitically-active women shou gree, 3=Disagree, 4=Strongl	ld expect to experience viole	nce while participating in
1	2	3	4
organization.	e political leaders should hav gree, 3=Disagree, 4=Strongl	ve the final word about decisi y Disagree)	ons in the political party or
1	2	3	4
women in political par		sponsible for preventing hara y Disagree)	assment or violence against
1	2	3	4
	r equality to be mainly a wor gree, 3=Disagree, 4=Strongly		
1	2	3	4
_	r norms and stereotypes ne gree, 3=Disagree, 4=Strongl	gatively affect both men and y Disagree)	women.
1	2	3	4
stronger and more suc		or organization makes the pa	arty or organization
1	2	3	4
	hould participate equally in gree, 3=Disagree, 4=Strongl	political party or organization y Disagree)	n leadership.
1	2	3	4
or violence.	in my political party or orga gree, 3=Disagree, 4=Strongly	nization commonly experien y Disagree)	ce harassment, abuse, and/
1	2	3	4

	believe that trongly Agre							st wom	en in poli	tics approp	oriately.
	1			2			3				4
13. N	My view rega	arding hu	sbands h	itting th	eir wives	s is that i	t is [Pid	ck one]			
0	Their right to Acceptable i Acceptable i Common, bo Unacceptab	although in certain ut socially	circumst unaccep	tances otable							
14. I app	believe that ly]	t a husbar	nd is justi	ified hitt	ting or b	eating h	is wife ir	the foll	owing sit	uations: [P	ick all that
0 0 0	If she goes o If she negled If she argues If she refuse If she burns None of thes	cts the ch s with hin s to have the food	ildren n sex with	him							
15. I	n my view, a	woman i	may [Pid	ck one]							
O O O	Only do her Work outsid Engage in p Engage in w May freely c	e the hor olitics if s ork and p	ne with t he has pe politics as	he perm ermissio s long as	nission of n from h s her don	f her hus ner husb nestic di	band or and or fa uties ren	family amily nain a pi	riority	uties	
	o what degi anization? (c	_		ent that	you will	be able	to apply	what yo	ou learne	d in this co	urse in your
Not	at all confid	lent								Totally	confident
	1	2	3	4	5	6	7	8	9	10	
17 (a	a). To what d	egree are	you com	nmitted	to try to	apply w	hat you	have lea	rned? (ci	rcle one)	
Not	at all confid	lent								Totally	confident
	1	2	3	4	5	6	7	8	9	10	



17 (b). f you rated yourself at 7 or below, please answer the following question. (check all that apply)

My commitment is not high because	Μv	commitmen	nt is not	t hiah	because
-----------------------------------	----	-----------	-----------	--------	---------

<ul> <li>I do not have the necessary sk</li> </ul>	ίШ	KII	SŁ	'V	necessarv	tne	nave	not	ı ao	$\cup$
--	----	-----	----	----	-----------	-----	------	-----	------	--------

- O I am not sure what is expected of me
- O I have other, higher priorities
- O I am not required to do so
- O No one will care if I actually do or don't
- O There is no incentive for me to do so
- O Other (please explain): \_\_\_\_\_

